

# 2026 Mid-Winter Leadership Conference

## PRE-CONFERENCE

# EMS Administrator Foundations 2.0

February 17, 2026 | 1300—1630 ET  
February 18, 2026 | 0800—1130 ET  
Park Vista Resort Hotel | Gatlinburg TN

A foundational training for individuals with varying ranges of experience in managing Emergency Medical Services (EMS) administrative responsibilities. This course is the first part of a series designed to provide essential knowledge, skills, and tools needed to effectively oversee and coordinate EMS operations, compliance, and administrative tasks.



*In partnership with*



County Technical  
Assistance Service

INSTITUTE for PUBLIC SERVICE



## Registration is FREE

**Register by clicking [here](https://www.tennesseeambulance.com) or go to [www.tennesseeambulance.com](https://www.tennesseeambulance.com)**

Host Hotel Reservations: The Park Vista Hotel by Double Tree – Gatlinburg, TN  
Early reservation rate (before January 24th, 2026): \$120.00  
Go to <https://www.parkvista.com/> - Use Group Code: "TAS"  
*The discounted room rate is available until Friday, January 24, 2025 or until there are no*

Alternate/Overflow Hotel Reservations: Bearskin Lodge– Gatlinburg, TN  
Early reservation rate (before January 24th, 2026): \$120.00  
Guest should call the front desk at Bearskin Lodge at 877-795-7546 mention they need to book a room inside the block "TN Ambulance Service" - Use Group Code: "TAS26"

## AGENDA

### Tuesday—February 17, 2026

**13:00—14:50 Budgeting Strategies**

CTAS

**14:50—15:00 Break**

**15:00—15:40 Financial Reports**

*Kevin Nooner, Director*

*Critical Care Transport—Vanderbilt LifeFlight*

**15:40—16:30 Learned Experiences of a New EMS Director**

*Brent Dyer, EMS Chief—Robertson Co EMS*

*BJ Hudspeth, EMS Chief—Cheatham Co EMS*

### Wednesday—February 18, 2026

**08:00—08:50 Personnel Policies—Do's & Don'ts**

CTAS

**08:50—09:40 Recruitment & Retention**

CTAS

**09:40—09:50 Break**

**09:50—10:30 Tips for HR Success**

CTAS

**10:30—11:30 Round Table Discussion**

*TASA and EMS Chiefs/Directors*